



## Members Panel - User Guide

To **Login** click on 'Member Panel' – top left hand side of the screen

### Member Login

- Use the Credentials emailed to you, or your email address to gain access.

### Members Panel

- **'Your Account Balance'** is shown:
  - Click on **'Transactions'** to see a list of your monetary transactions
    - For a comprehensive breakdown of your Invoices, complete the dates 'to & from' and click 'Get Statement'

### Menu

#### My Profile

- See and amend, if required, your: Username; Password; Personal details. Click on 'Update' to accept any changes.

#### My Flight Log

- Lists the full details of all your flights

#### Statement

- A direct link to generate your Statements, as per 'Transactions' above

#### Total Flight Time Breakdown

- A helpful tool for your Logbook: gives you a breakdown of P1, P2 and P1 in a Multi Seater

#### Launch Point

- Gives you an opportunity to see what is happening at the Club – which gliders are 'Waiting on the Grid' etc.